

## British Schools Cycling Association (BSCA) Mountain Bike (Off-Road) Leaders Course

**Cost £150 – Dates TBA**

(please ring for dates)

This course is aimed at teachers and youth leaders (and those who have outdoor group management experience) for leading Mountain Biking trips on local trails (i.e. non-wilderness areas).

The course includes:

- ***Safety in off & on-road cycling***
- ***Bike handling skills***
- ***Group management skills***
- ***Bike and equipment choice***
- ***Trailside repairs & basic workshop maintenance***
- ***Navigation, access, rights of way & route planning***
- ***Incident management & emergency situations***
- ***The BSCA award schemes***

The course is run over 2 days **or** 4 x ½ days and is based on continuous assessment. Participants need to provide:

- ***Off-road cycling kit and bike (inc. Wind & waterproof outer layer, suitable base layers & footwear, gloves, helmet, cycling eye protection).***
- ***Small rucksack, drink, small snack (energy bar or similar). Spare layer(s) of clothing (and lunch for the 2 day courses).***

Please fill in the application form overleaf and return with remittance.

## Where to find us



South Cerney  
Outdoor Education Centre,  
Lake 12, Spine Road,  
South Cerney, GL7 5TL

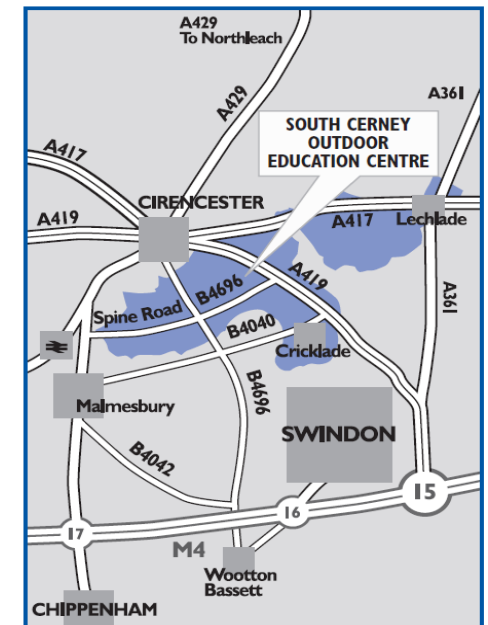
Tel: 01285 860388

Fax: 01285 862107

Email:

[scoec@gloucestershire.gov.uk](mailto:scoec@gloucestershire.gov.uk)

[www.southcerneyoutdoor.co.uk](http://www.southcerneyoutdoor.co.uk)



South Cerney Outdoor Education Centre is owned by Gloucestershire County Council as part of the Integrated Youth Support Service. The 60 acre site includes a wooded area, a 45 acre lake and the River Churn. Created following the extraction of gravel, the lake started a new life as an Outdoor Education Centre in 1975.

The lake is an ideal safe location for learning, developing and building experience in water sports and dry land team-building. The changing rooms, classrooms and equipment stores are all right next to the lake.

New activities for 2011 at South Cerney OEC include; Archery, Environmental Studies & Mountain Bike Leader Training.

All members of the SCOEC team are dedicated to ensuring that programmes are delivered to the highest professional standards. We are trained and qualified in youth work and pursue a youth work curriculum. The coaching staff hold National Governing Body coaching qualifications and are very experienced in their specific disciplines.



# Individual Booking Form

South Cerney Outdoor Education Centre  
Lake 12, Spine Road  
South Cerney, Glos. GL7 5TL

T el: 01285 860388  
Fax: 01285 862107  
Email: scoec@gloucestershire.gov.uk

Surname..... First Name .....

Address.....  
.....

County..... Postcode .....

Tel Day: ..... Tel Evening: .....

Mobile..... Male/Female .....

ICE Tel. no. .... (In Case of Emergency) Email: .....

Age..... Date of Birth ..... (if under 18yrs) Nationality .....

Course Date..... Course Code..... Course Title.....

Signing this form shows that you believe the person named above to be physically fit to take part in the course. Please indicate below any medical condition or circumstance the instructor needs to be aware of e.g. physical disability, epilepsy, asthma, special needs, heart condition, skin disorders etc,  
.....

For watersports courses he/she must be water confident.

### PLEASE CIRCLE as required

May we use your child's image used in printed publications produced by Gloucestershire County Council? **Yes / No**

May we use your child's image on our Website? **Yes / No**

We will not include details or full names (which means first and surname) of any persons in an image on our website, or in printed publications, without good reason. For example, we may include the full name of a competition prize winner if we have their consent. We will not include personal contact details of any persons in an image on our website or in printed publications.

**Data Protection Act 1998:** The information on this form is for the purpose of making a booking. It is held on a confidential record and may be given to SCOEC instructors or a medical practitioner if the need arises. The information may be used for the purpose of providing statistical data used to assist with monitoring provision and/or determine areas of need in order to target future recourses. If you have a query or concern regarding this, please contact the Operations Manager.

Signature: \*.....  
\*Parent or Guardian for participants under 18 years

Date .....

## Notes and Conditions of Booking

### How to book

Check our website [www.southcerneyoutdoor.co.uk](http://www.southcerneyoutdoor.co.uk) for course information or contact SCOEC and check on the availability of places. Complete this form and send it to us at the address on the form or phone in and we will take your details. We will require a signature if the booking is for anyone under 18 years.

### Fees

All individual brochure courses are exempt from VAT. For group prices & conditions please refer to the Centre. Places may only be booked by submitting the following:

- A credit/debit card payment
- A completed booking form & payment in full at the time of booking.

### Cancellation by the client

A cancellation made more than 28 days prior to commencement will be repaid in full.

#### Notification made less than 28 days before commencement of the course:

In the event that the place(s) are resold the client will receive a full refund less £15.00 of the total fee to cover administration costs. If the place(s) are not resold the client will be charged the full fees. No refunds will be made on place(s) cancelled on the day of commencement or during a course or session. All fees are transferable up to 28 days before the date of commencement, provided that a new booking form is completed and that the transferee satisfies the requirements of the course or session. Places that are transferred are not eligible for a refund at a future date. All cancellations and changes to the original booking must be in writing and acknowledged by SCOEC.

### Cancellation by SCOEC

Whilst every attempt is made to ensure that the advertised courses and sessions run, SCOEC will notify clients as soon as possible if there has to be a cancellation due to extreme weather conditions or other unforeseen circumstances. SCOEC will notify clients of cancellation, at least 5 days prior to the commencement where the numbers of people booked do not reach the required minimum. When a course or session is cancelled by SCOEC, clients will be offered either a full refund or another course or session on different date(s). We will not cancel a course for lack of wind. If a participant is unable to achieve accreditation as a result we will not give a refund for the course.

### Vouchers

Vouchers are to be paid for in full at the time of purchase and are non-refundable. They will expire on 31<sup>st</sup> October 2010. If a voucher is to be used to book a private lesson, as much advanced notice as possible should be given to give the greatest selection of available dates.

### Liabilities

Gloucestershire County Council can only be held liable for damage, loss or injury if it can be shown that an employee, servant or agent has been negligent by act or omission and that this was the cause of the said damage, loss or injury.

### Insurance

You are advised to take out additional insurance to cover the risk of accidents, public liability, loss or damage to personal luggage, clothing, effects and cancellation.

### Complaints

If you have a complaint it is important that you inform us immediately and we will try and put things right. If your complaint cannot be resolved you should report this to the Manager who will follow up your complaint in accordance with the County Council's complaints procedure.

### Health

If you have a medical condition, or are receiving medical treatment that may restrict your participation please consult your doctor and SCOEC before booking.

### Swimming

If you need advice about the level of swimming ability please contact us.

### Special needs

Please tell us if you have any special needs and how it is that we can adapt our activities to allow your full participation.

### Data Protection Information

The information given is collected for the purpose of making a booking to a SCOEC course and may be given to a medical practitioner if the need arises. The information collected may also be used for the wider purpose of providing statistical data used to assist with monitoring provision and/or determining areas of need in order to target future resources. If you have a query or concern regarding this, please contact the Manager.

### Conduct

Conduct that is considered to be disruptive, contrary to good order or prejudicial to the interest of safety of SCOEC, shall entitle the Duty Manager to remove a person from the site, without any liability on SCOEC to make a refund.